

**Mansfield Board of Education Meeting
November 8, 2007
Minutes**

Attendees: Mary Feathers, Vice Chair, Christopher Kueffner, Secretary, Dudley Hamlin, Martha Kelly, Min Lin, Katherine Paulhus, Superintendent Gordon Schimmel, Board Clerk, Celeste Griffin,
Absent: William Simpson, Gary Bent, Shamim Patwa

I. Call to Order

The meeting was called to order at 7:35 p.m. by Ms Feathers, Vice Chair.

II. Approval of Minutes - MOTION by Mr. Hamlin, seconded by Mr. Kueffner to approve the minutes of the 10-25-07 meeting. **VOTE:** Unanimous in favor.

III. Hearing for Visitors – None

IV. Communications – None

V. Addition to Present Agenda – Mansfield Middle School Chinese Exchange Trip and an Executive Session at the end of the meeting for a personnel matter.

VI. Committee Reports – Ms Feathers reported that the Building Committee held their first of three Community Workshops on November 7, 2007. Mr. Kueffner reported that he attended a recent Region 19 Board of Education meeting.

VII. Report of the Superintendent

- A. Quarterly Financial Report – MOTION** by Mr. Hamlin, seconded by Ms Lin to accept the first quarter financial report for the period ending September 30, 2007. **VOTE:** Unanimous in favor.

Dr. Patwa arrived at 8:00pm.

- B. Energy Conservation Report – Mr. Smith and Mr. Hammon reported on efforts to reduce energy costs and usage in the school buildings.**

- C. Full Day Kindergarten Report – Mr. Baruzzi discussed the full-day kindergarten program. Information and guidelines about the program were included in the 2007-2008 Parent Handbook and are posted on the district's website.**

Mr. Hamlin left at 8:55pm.

- D. Group Testing Report – Mr. Baruzzi provided details of the district's results on the March 2007 Connecticut Mastery Test.**

- E. 2008 Board Meeting Calendar - MOTION** by Mr. Kueffner, seconded by Dr. Patwa to approve the proposed 2008 Board Meeting dates. **VOTE:** Unanimous in favor.

- F. Personnel - MOTION** by Dr. Patwa, seconded by Mrs. Paulhus to accept with regret the retirement of Wayne Trembly, Enrichment Teacher, Mansfield Middle School effective the end of the 2007-2008 school year. **VOTE:** Unanimous in favor.

- G. China Exchange Trip – MOTION** by Mr. Kueffner, seconded by Ms Lin to approve

Mansfield Middle School 7th and 8th graders exchange trip to China with a request to have the protocol for travel by students and faculty reviewed by Board Attorney. **VOTE:** Ms Lin, Mr. Kueffner, Dr. Patwa, and Mrs. Paulhus in favor; Mrs. Kelly opposed.

- VIII.** Hearing for Visitors – None
- IX.** Suggestions for Future Agenda – Presentation by Insurance Consultant
- X.** Executive Session – Personnel - **MOTION** by Ms. Feathers, seconded by Mr. Kueffner to go into executive session at 10:15p.m. **VOTE:** Unanimous in favor.
MOTION by Dr. Patwa, seconded by Mrs. Kelly to return to open session at 10:30p.m.
- XI.** **MOTION** by Mr. Kueffner, seconded by Dr. Patwa to endorse the addition of a part-time secretary for the central office. **VOTE:** Unanimous in favor.
- XII.** Adjournment - **MOTION** by Mrs. Paulhus, seconded by Mrs. Kelly to adjourn at 10:32pm. **VOTE:** Unanimous in favor.

Celeste N. Griffin, Board Clerk